

OFFICERS' NEWSLETTER 115

BRANCH LIAISON SECRETARY

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CIO – Charitable Status

The recent granting of Charitable Status to the Society will mean some changes in the way the Society is administered. This newsletter describes the first that the branches will be required to do to ensure that we obtain the most benefit and that we fulfil the obligations of being a registered charity.

Booking Meeting Halls and Exhibition Stands.

In future when booking your meeting halls and space at exhibitions do not forget to remind the owners and organisers that we are now a registered charity. This may enable you to negotiate more favourable rates and in the case of exhibitions may enable you to hire a stand at shows that were previously closed to you.

Correspondence

When using the headed A4 paper please add the following phrase: --

**A Charitable Incorporated Organisation registered with The Charities
Commission. Registered number 1169995**

Suitable locations could be underneath the Society's name in the top right hand corner or at the bottom of the page. An order is about to be placed for A4 paper with the correct wording included. I will advise when this is available.

Please also make a similar modification to compliment slips when they are used to external recipients. No alteration needs to be made when they are used internally.

Suitably modified application forms will soon be available – once they are please use these only and please discard any of the older versions.

**The information contained in this newsletter is for use of RCTS Officers and
Members only and should not be communicated outside of the society**

8th December 2016